

Request for Expression of Interest

Country: Kosovo

Project ID: P164555

World Bank Credit Name: Real Estate Cadaster & Geospatial Infrastructure Project

Contract Identification No.: REGIP-KCA-011-CS-INDV

Procurement Specialist

Background

The Government of Kosovo GoK has received a Credit from the International Development Association (IDA) in the amount of 14.60 million EUR to finance the Real Estate Cadaster & Geospatial Infrastructure Project, expected to be implemented within a five years period. The proposed Project aims to assist the Government of Kosovo to increase the transparency and quality of land administration and geospatial data and services. The Kosovo Cadastral Agency (KCA) is the implementing agency for REGIP project within which a Project Implementation Units (PIU) will be established. The PIU will be staffed with a Head of PIU, Procurement Specialist, Financial Management Specialist, Public Relation and Communication and other technical staff such as GIS/Cadastre expert, IT specialist etc.

The PIU will be responsible for day-to-day Project implementation and for providing specific technical oversight to project activities. The PIU will be responsible for all fiduciary aspects, such as procurement, financial management, monitoring and evaluation, and safeguards under the Project.

The Components of the project are Component A - Policy, Legal and Institutional Support; Component B - Cadastre Modernization; Component C - ICT and Geospatial Infrastructure and Component D - Project Management, Capacity Building, Public Outreach, and Monitoring & Evaluation.

Responsibilities of the Procurement Specialist

The procurement will support the PIU on all procurement aspects of the Project and will be in charge with the following tasks:

Work with the Head of PIU to conduct procurement activities under the project and update Procurement Plan for guiding and supporting purchases made under the project. S/he will provide advice on all procurement related matters, will help drafting bidding documents and requests for proposal (RFP, (including shortlist of firms/consultants), participate and assist the PIU/KCA in the bid evaluation and selection process for consultants and preparation of evaluation report and contract award recommendation, on the draft correspondence with bidders/consultants, draft procurement related correspondence between the PIU and the Bank. S/he will ensure that each procurement activity is carried out in compliance with the credit agreement and in accordance with the World Bank's Procurement Regulations for IPF Borrowers' (the Procurement Regulations), issued in July 2016, and revised November 2017 and August 2018 for the supply of goods, works, and non-consulting and consulting services. The procurement specialist, along with Head of

PIU, will use the online tool STEP (Systematic Tracking of Exchanges in Procurement) for all Project activities.

The main task and responsibilities of Procurement Specialist are indicated under TOR for this assignment.

Required Qualifications

- Relevant University degree;
- Minimum 10 years general/professional experience and at least 5 years respectively specific experience in procurement for goods, works, technical and consulting services associated with the implementation of projects financed by international organizations, preferably by the World Bank;
- Experience with public procurement, including accreditation as per public procurement law;
- Familiarity with planning and holding tenders for goods, works, technical and consulting (TA) services;
- Language knowledge: English and Albanian language proficiency/essential; Serbo-Croatian language skills would be an advantage;
- Computer operation

Period of Performance

The Procurement Specialist will work on full time basis and contract duration is expected to start on September 2021 until the end of the project completion on 31 August 2023. The duration of contract will be subject to satisfactory performance agreed during a formal scheduled evaluation at the end of each year. The remuneration will be paid based on the monthly rate agreed in the contract. Consultant is expected to commence services upon signing of the contract.

Selection process:

Experienced and qualified individuals will be selected under the provisions of the World Bank's Procurement Regulations for Investment Project Financing (IPF) Borrowers, July 2016, based on open call.

Evaluation Criteria:

- General qualification - 30 points
- Specific experience related to the assignment – 70 points

Interested Individual Consultants may obtain further information at the address below during office hours: 08:00 - 16:00 hrs (Monday to Friday)

Expression of interest may be submitted to the below stated address until **09 September, 2021**

Kosovo Cadastral Agency

Muzafer Çaka, Project Coordinator

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